



WATERFIRE SHARON

Be a part of the region's newest and more creative arts event series!

Food Vendor Application & Guidelines

July 15th, August 19th and September 23rd 2017

Contact Name

(Last) _____ (First) _____

Name of Organization or Business _____

Phone (____) _____ **Cell** (____) _____

E-mail _____

Address _____

City _____ **State** ____ **Zip** _____

Federal Tax ID Number _____

Non-Profit EIN _____

The following food items will be sold in this vendor space. Max of 6 items (please be specific):

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

***WaterFire Sharon will permit only items listed for sale on this application; nothing without prior approval will be accepted.**

Additional Comments:

Electrical Requirements

Electrical Needs YES NO

110 Volt, Single phase 20 AMP 20 AMP

220 Volt, Single phase 30 AMP 30 AMP

*Waterfire will be providing 3 wire 120 volt single phase 20 amp receptacles and 4 wire 220 volt single phase 50 amp receptacles at various locations for use by the vendors. No trailers will be hard wired to the electrical panels. If done, security deposits will be ceased. Vendors should bring at least 100 feet of cord with the appropriate male cord cap that matches either the 20 amp or 50 amp configurations mentioned above. If you are in need of any electrical receptacles/adapters, you can purchase them at Warehouse Sales.

Warehouse Sales

200 W. Silver St.

Sharon PA, 16146

Non-Profit & Concession Vendors Layout

Select Type of Food Vendor: **(Please attach a photo of concession layout)**

Trailer:

Front Footage _____

Depth _____

Other _____

Food Truck:

Front Footage _____

Depth _____

Other _____

Tent-Based Vendor:

10x10 Tent _____

10x20 Tent _____

Other _____ (please indicate size)

Non-Profit & Concession Fees Structure

If you plan on bringing an extra storage truck or other trailers that will be onsite all day, please include and specify, in your fee structure

July 15th

Rental Space (front footage 15ft) _____ x\$300.00 = _____

Rental Space Non-Profit (front footage 10ft) _____ x \$150.00= _____

Electricity (individual spaces needed) _____ x \$50.00 = _____

Total for July _____

August 19th

Rental Space (front footage 15ft) _____ x\$300.00 = _____

Rental Space Non-Profit (front footage 10ft) _____ x \$150.00= _____

Electricity (individual spaces needed) _____ x \$50.00 = _____

Total for August _____

September 23rd

Rental Space (front footage 15ft) _____ x\$300.00 = _____

Rental Space Non-Profit (front footage 10ft) _____ x \$150.00= _____

Electricity (individual spaces needed) _____ x \$50.00 = _____

Total for September _____

Total for Events _____

Please send fully filled out document to:

WaterFire Sharon
c/o Shenango Valley Foundation
7 West State St. Suite 301
Sharon, PA 16146

By signing below, you fully understand and accept the terms and conditions listed on the following page.

Signature: _____ Date: _____

WaterFire Sharon

Be a part of the region's newest and most creative arts event series

Welcome to WaterFire Sharon, we are pleased and grateful for your interest in becoming a part of the events. We hope you enjoy the event and which you success during WaterFire.

Food vendors wishing to apply to WaterFire Sharon must submit the attached application in order to avoid duplication of food service; all vendors must indicate on the application from all types of food and drink to be sold. No food vendor will be permitted to deviate from the sale of the type of food and drinks listed on the application for without the prior approval of WaterFire Sharon.

No vendor will have exclusivity; competing vendor products will be permitted up to two per type (excluding sides and drinks). WaterFire Sharon will not place vendors with identical product types within two spaces.

Applications will be approved on a first-come, first-serve basis. Electricity availability is limited and spots will be filled as applications are received. Vendors applying after the deadline will be accepted if space is available and if food being vended is not already represented. Vending locations will be assigned once security deposit and insurance certificate is received.

Restrictions and Covenants:

- A security deposit of \$50.00 is required. This deposit will be returned after the September event and once the vending area has been inspected for cleanliness.
- All vendor booths must submit to a safety inspection during event hours. Vendors must abide by the Department of Health Food Safety regulations.

- Menu items will be restricted to approved items. Failure to adhere to this requirement will result in being asked to vacate the premises with no refund of fees paid. Vendors must provide their own menu, which must be affixed to the outside of the booth.
- All Vendors sales are limited to the space indicated on the application and designated by WaterFire Sharon. No sales will be permitted in any other WaterFire event location.
- WaterFire Sharon is not responsible for theft or damage that may occur during event activities. Please do not leave vending area unattended.
- All vendors must have marquee lights and any external lights turned off during the fire lighting ceremonies until 11:00PM. Refusal to comply with this restriction can cause security deposit to be withheld, no refund of fees paid and concession to no longer be invited to future events.
- Trailers **CAN NOT** be removed until **AFTER** the tents in the food court are down. This policy is to ensure the **safety of our guests and tent company employees**. Security will be enforcing the non-movement of trailers this year. We appreciate your cooperation in advance.

Food Vendor will provide:

- Insurance – All food vendors must provide a certification of insurance naming WaterFire Sharon, the City of Sharon and the Community Foundation of Western PA & Eastern Ohio as additional insured in an amount no less than \$250,000 for property damages and \$1,000,000 for liability.
- A fire extinguisher at all times.
- All necessary electric hook-up cords with contracted for electricity.

Vending Times:

Vending areas will be available for set-up Friday evening from 6:00PM through 11:00PM. Vendors must remain open from 12:00PM through 11:00PM (if breached security deposit may be ceased). Vendors will be given access to WaterFire vending areas for loading and unloading. A parking area will be provided. All booths must be set-up by 11:00AM. All vending areas must be vacated by 2AM Sunday.

Check-ins begins at 8:00AM to 11:00AM. A photo ID is required at that time. Booth numbers and other materials will be distributed at check-in. Please locate your booth area as and as safely as possible. Once you have unloaded you must move your vehicle to the designated parking lot and the set-up at your leisure.